

**USA Track & Field - New England Association**  
**Board of Governors Meeting**  
**Association Offices, Brighton, MA**  
**April 1, 2019**

**Present:** Chris Pasko, Justin Kuo, David Lapierre, Stephen Peckiconis, Chris Wargo, Alexander Engel, Sarah Thornton, Mike Travers, Jeff Rockwood, Amanda Watters, Dave Teszler, Maggie Fox, Steve Viegas, Scott Mindel

**Conference Call:** Barbara Hamilton, Katie Adams, Larry Libow, Alex Ivanov

**Employees:** Steve Vaitones, Tommy Mazza

**Guests:** Michael Merrill in person, Michael Quinn via phone

The meeting was called to order at 6:34pm with 14 board members in attendance. Four more board members arrived shortly after.

**President's Opening Remarks:** Tonight, we will have a 15-minute executive session to discuss Steve Vaitones' annual review process and SEP-IRA contribution. Agenda includes cross country budget review, looking for replacement for Tommy, and will review sponsorship resumes that Dave Teszler has selected.

**Secretary's Report:** Approved both February and March meeting minutes, unanimously.

Stephen brought up the idea of linking to monthly reports by employees and sports chairs in the monthly meeting minutes, which would require them to also be stored in the cloud. There were several minutes of discussion on this. Maggie said this was brought up last year and there was not support for the idea.. In the end, Chris said members have not asked for such reports. Chris Wargo was one of the people who inspired the question. He asked if other details, such as sports reports, are available in Google Docs, especially for chairs who turn over every year or are new. There was not a lot of feedback in response to this query.

**Treasurer's Report:** David Lapierre sent out an update before the meeting. David wants to get more reports to the chairs, hasn't taken advantage yet of the memorized reports. Values in QB for checking account are different, still hasn't gotten all deposits in. Will create a file planned around all awards to be given out this year, will sync with sports chairs, to communicate what needs to go out to get consistent. Chris asked that Dave talks to Quinn & Merrill about view on cash and investments, and making sure that we have the right balance. Dave feels he's at a spot where he's got the bandwidth to facilitate the investment committee now and it will meet next week.

**Managing Director's Report:** Steve submitted a monthly report earlier today via email. Weekly talks with Dave Lapierre are helpful. Reviewed status of The Track at New Balance. Steve noted that anything not critical for IT operations in Indianapolis is not going to get fixed soon. His report shows 4,384 members at end of March, which is 130 behind 2018 at the same date.

**Marketing:** Tommy Mazza. A-Frames are in the office for anyone to check out. They were only \$600 for this set out of \$2,000 budget so we may get more. Wrote a race preview with predictions for NBHM, got a lot of traction, maybe a little too controversial so will learn and adapt. Working with Brown Univ Running Club to host a XC race in Rhode Island, could possibly part of XC GP series. Believe we are getting better engagement from young sub-elites on social media. AOM vote was between TJ Unger, Mange Camara, and Karolyn Bowley. TJ Unger was selected as the March AOM.

**Coaching:** Katie Adams. Official Level II announcement via email is that it will not be in our association, will be at St John's in New York City. An on-site track was added to the bid package requirements after our bid was submitted. Katie will put a bid in at end of September for XC Specialist clinic. We are looking to do a Level I in November in Boston, it was recommended we avoid all Assn XC championship weekends which narrows it down to first weekend in November.

**Cross Country Budget:** Chris Wargo presented his budget for the Fall 2019 season. It includes Series Awards and apparel expenses. In 2018 a very large amount was taken out of the prize budget. Chris Wargo says that the 2019 budget includes only a 20% increase over last year's prize money. Participation took a hit in 2018, partly due to removal of Mayor's Cup from the series. Chris Pasko summarized that we have 3 out of 5-6 races, still need another two to complete the GP series. Codfish Bowl can be part of a backup plan for the two additional races. Chris has selected six club representatives to join him on the XC Sports Committee.

*Moved:* Approve the Cross Country budget as presented with 3 out of 5 races selected. Approved. Unanimous.

**Sponsorship:** Tommy reviewed our sponsorship opportunity with Outback Physical Therapy. They do VO2 Max testing and gait analysis. Will offer 10% discount to members in exchange for some presence and promotion on our part at our hosted events.

*Moved:* To accept the sponsorship opportunity as proposed by Outback Physical Therapy. Passed unanimously with one abstention by Maggie Fox.

**Marketing Coordinator:** Starting end of May, early June, we are looking for a marketing coordinator to replace Tommy Mazza. Targeting colleges in the area, BC, BU, Northeastern U. Critical point is to have someone ready to go on September 1.

**Sponsorship:** Dave Teszler reviewed status on sponsorship contractor. Posted the opening on Indeed.com and we were contacted by 40 candidates. Selected 6 out of the 40 for consideration. We had a 15-minute discussion on the subject. Decision was made to assign a committee to work with Dave. Chris Pasko nominated Mike Travers, Maggie Fox self-nominated and was accepted. Chris felt that three people was a good number for this type of working committee.

**New Business:** Jeff Rockwood stated that Tom Derderian and GBTC want to add a new track meet after the NB Twilight series, helped out by USATF-NE. It makes sense for us to be a sponsor if it helps out with our 10000m track championship race. Jeff is helping GBTC connect with Merrimack College track. Discussion tabled to wait for GBTC to contact us officially.

The meeting adjourned at 8:10 pm.

The board went into **Executive Session**. The board members discussed upcoming review for Steve Vaitones. The board voted on a 2018 SEP-IRA payment for Steve Vaitones to be made by April 15, 2019.

Remaining 2019 Board Meeting schedule. First Monday of each month except September, excluding July

**May 6**, June 3, August 5, September 9