

**USA Track & Field - New England Association
Board of Governors Meeting
Association Offices, Brighton, MA
June 3, 2019**

Present: Chris Pasko, Justin Kuo, Mike Travers, Chris Wargo, Alexander Engel, David Lapierre, Stephen Peckiconis, Dave Teszler, Maggie Fox, Steve Viegas, Scott Mindel

Conference Call: Katie Adams, Larry Libow, Paul Kirsch, Laurie Boemker, Amanda Watters, Jeff Rockwood, Barbara Hamilton, Alex Ivanov

Employees: Steve Vaitones; Tommy Mazza via phone

Guests: Mike Merrill and Michael Quinn via phone

The main meeting was called to order at 18:33 with 19 board members in attendance, including eight on the phone

President's Opening Remarks: Chris recently attended national board meeting in Indianapolis. This year is a law & legislation year at the annual meeting and Chris will work for bylaw changes.

Secretary's Report: May meeting minutes were reviewed.

Moved: To approve May minutes. Passed unanimously.

Treasurer's Report: Dave will be posting monthly reports in Google Drive. The URL is:
https://drive.google.com/drive/folders/1V62PRxmke7ITsd4p_2qdv-X_VgjW3yif?usp=sharing

Sports Chairs should check their financial reports and report back to David on idiosyncrasies.

Managing Director's Report: Written report was submitted to the board earlier in the day. Steve was able to arrange a table, manned by Dave Teszler, at the Mass State Middle School T&F meet to promote our JO T&F and Middle School XC events. We were able to learn more about what people know and don't know. Steve commented on the recently released IAAF report showing that road running participation numbers are down world-wide. This doesn't necessarily mean T&F numbers are also down.

Marketing & AOM: Tommy called in from California. Michael Pasko has started doing some work for us. Dave Teszler handled posts from the Massachusetts Middle School T&F meet.

AOM nominees are Katrina Spratford, F29 (two Open 5K wins, one on the track), Annika Kelly, F18 (very highly-ranked HS Hammer thrower), and Tim van Orden, M51 (3 strong races with Open & Masters wins, including on Trails). We chose co-winners, Katrina and Tim. Annika will be strongly considered for June AOM.

Coaching: Katie is waiting for Level 1 school contract for November, and no site picked yet. Learn by Doing has no events scheduled for 2019.

Officials: Laurie reports we have 145 officials certified, a drop compared to last year but in line with downtrend in rest of the country. Laurie is still searching for her replacement.

Cross Country: Chris Wargo sent out summary email to the board on status of the XC series. A survey was done among XC committee members to pick the final two races. Brown Bear

Invitational race ranked first in the poll. Rachel's Run, hosted by GLRR, was second even though after the NE Champs. We have finalized our five race series and can announce it immediately.

Relay Meet: Steve reports that the Merrimack contract has become more difficult, requires a police detail now. We have only the 4-6pm slot available so 10K race is off the table. We will hire one on-site staff person. We are still looking for a DJ/MC.

Marketing Coordinator Replacement: The two finalists, both college students, have been notified. We had a lengthy conversation led by Tommy. It is possible that we could select both and break up the role into Communications and Marketing. Taking photos would go under Communications. Communications/Social Media versus Marketing/Branding. Tommy posted a detailed list of responsibilities to Google Drive. David Teszler mentioned using a CMS to allow board members to write content for future posting.

Sponsorship: Chris Pasko met with Jim Henry as part of interview process. Chris then reviewed ways we might put together a contract. Two key performance metrics are how much money is being brought in via sponsorships, and how much are we increasing membership.

Moved: Authorize a committee of Dave Teszler, Mike Travers, Maggie Fox, to enter into contract negotiations with Jim Henry to serve as our sponsorship consultant. Final contract needs to be approved by Chris Pasko and Steve Viegas. Motion passed unanimously.

Other Business: Steve Vaitones spoke on the Restricted Volunteer Program. There was a lengthy discussion among the board after Steve explained the program. SafeSport says only those in positions of authority are under its auspices. We have a new definition of Restricted Volunteers: Any individual can volunteer up to 3x per calendar year without having to be 3-step approved. Will require those individuals to sign and present with Govt ID to get a numbered wristband (single-use, collected after race). Within 7 days, the host must fill out a form in a database, run by another company, which tracks if people have reached their max of 3x. Volunteers get a different wristband each time, sign form each time, high level of accounting for every event. It was stated that this is for "championship events that the association is running". Starting in 2021 there will be a SafeSport refresher course

The meeting adjourned at 19:49.

Remaining 2019 Board Meeting schedule. First Monday of each month except September, excluding July

Upcoming meetings: **August 5**, September 9