

**USA Track & Field - New England Association
Board of Governors Meeting
Association Offices, Brighton, MA
May 6, 2019**

Present: Chris Pasko, Justin Kuo, Mike Travers, Chris Wargo, Alexander Engel, Amanda Watters, David Lapierre, Stephen Peckiconis, Jeff Rockwood, Barbara Hamilton, Dave Teszler, Maggie Fox
Conference Call: Larry Libow, Scott Mindel, Laurie Boemker, Alex Ivanov
Employees: Steve Vaitones, Tommy Mazza
Guests: Michael Quinn via phone

Prior to the board meeting, from 18:00-19:10, Boston Athletic Association (BAA) COO Jack Fleming gave an in-depth talk on how the BAA handles sponsorship relations. Almost all of the above-named board members listened to his talk.

The main meeting was called to order at 19:12 with 16 board members in attendance, including four on the phone.

After the regular monthly board meeting, the board went into executive session

Note: Paul Kirsch could not stay for the meeting and submitted a MUT update via email.

Secretary's Report: April meeting minutes were approved with edits. Unanimous.

President's Opening Remarks: Tonight, we will have an executive session to discuss Steve Vaitones' reviews and to vote on compensation for rest of 2019. In lieu of my opening remarks and reports from our employees, please read submitted written reports from Managing Director and Marketing Coordinator.

Tommy Mazza presented April's AOM candidates: Consensus choice was Ian Hall, just turned 16yo Male javelin thrower who won the U18 Javelin at the Penn Relays with World 4th best U18 throw. Katrina Spratford and Jan Holmquist were also nominated.

Katie Adams has taken on the position of Northeast Regional Coordinator for Coaching Education. Laurie Boemker made an announcement. She is resigning as Officials Chair for New England, looking for a replacement by August. Laurie will help the new chair during the transition.

Treasurer's Report: Written report submitted to the board via email. Finance committee met for the first time in April and meeting minutes were provided to the board. There will be another meeting in May in two weeks. Chris Pasko stated that the Finance Committee minutes should be posted along with the regular monthly minutes. April Finance committee minutes are at https://docs.google.com/document/d/e/2PACX-1vSYokccd8t4-A8C45bNXC2BbJY4Nrmq4_hxRIC9QEsYoKoAT9FbNcFID-3puM7RVYrcHKqllcQIyyaU/pub

Moved: Finance Committee meeting minutes, as a board committee, should have minutes posted along with the monthly board minutes. Passed unanimously.

Grant Committee: Mike Travers: A very active round with 6 applications totaling around \$3,600. Made grants to 5 out of the 6. Three of them are Marja Bakker youth fund grants. The largest is a youth Program grant of \$2,300 to NE Distance in Providence, RI. There were three travel grants to Open athletes. We had to decline one program grant for a youth club. Will revamp some of the

guidelines to make them even more specific; Mike Travers target is to do that in the next 3-4 months. The next grant round deadline is August 15, 2019.

Relay Meet Update: We are confirmed on June 29 at Merrimack College, 2 hour time frame starting at 4pm. Same format and prize money (\$350) as last year with an MC. Facility rental cost is ~\$600.

Friday Night Lights (FNL) 10K won't happen as a separate event this year. So we plan to tack on a 10K Open Track race after the Relay Meet ends at 6pm. Schedule Men at 6:15pm, Women at 6:55pm. Target field size of 12-15 with QT of 35:00 for Men and 42:00 (or faster) for Women.

Marketing Coordinator Replacement Update: First round interviews with two candidates have been completed. We have a bridge strategy for the summer. Tommy has accepted a new job starting in July. Tommy Mazza has provided documentation for future marketing coordinators.

Sponsorship Coordinator Search Update: Dave Teszler. The two professional firms have dropped out. Two good independent candidates in play. Jim Henry, a current local race director, is a leading candidate.

We are targeting Cross Country, Masters, and Grants as things to "sell". Also AOM.

Action Items: 1) Coming up with a contract, 2) Make sure our two part-time employees work together to complement each other.

Chris Pasko needs to meet with Jim Henry as a next step. Will continue working on a contract, we have past contracts to start with and will consult with Steve Viegas for legal review.

The meeting adjourned at 19:47.

The Board then went into **Executive Session** for 22 minutes. Chris Pasko led the board members through Steve's annual review. After that the board voted on a salary increase for Steve Vaitones effective end of May 2019.

Remaining 2019 Board Meeting schedule. First Monday of each month except September, excluding July

June 3, August 5, September 9